



Policy 20 – 13

March 21st, 2013

Membership of the Exhibition

Purpose

The purpose of this policy is to ensure that membership within the Exhibition is managed in a manner that provides accountability and transparent integration between the membership, Board and staff of ORE. ORE is a responsive local, regional, provincial and national entity that welcomes membership who is motivated to share in the stewardship, promotion and elevation of the annually reviewed core values and champion the sustainability of the historic exhibition.

Attached to this policy is the *Application for Membership* form for Olds Regional Exhibition (ORE) that must be completed in full prior to membership status being recognized with official voting privileges. ORE has developed an expected Code of Conduct for Members that is a component of this policy. The Code of Conduct will be provided with each application for membership and signature on the application denotes acceptance of this expectation. Also attached is ORE' vision, mission and value statements. Completion of the application for membership, with signature, signifies that applicant has reviewed and supports ORE' vision, mission and values with their advocacy and commitment.

Effective immediately, membership with ORE will be a requirement of all working committee members as well as all Farmer's Market vendors. Additionally, at the time of facilities utilization contract processing, all renters/users will become members of ORE. *Please note that this does not apply to individual sale consignors, exhibitors or show participants but rather the governing body (agent) of the event (i.e. sales management firms, breed and discipline associations).*

Annually, ORE will send an invitation to many community organizations, sponsors and service clubs to become members, including the Chamber of Commerce, Uptowne Olds, etc. This invitation will be sent with Christmas greetings, near to the end of the calendar year.

ORE will endeavor, as an outcome of the information gathered on the application for membership form, to develop an electronic data base that will foster elevated communications in the form of periodic newsletter style updates, meeting notices and relevant information.

There are three enclosures with Policy #20-13 that comprise a complete Membership Application. The supplemental documents are:

- Application for Membership Form
- Member's Code of Conduct, Policy #13-18
- ORE' Vision, Mission and Value Statements

ORE will require Members of ORE to review all documentation and acknowledge their compliance with a signature on the application form.

This policy will apply to all Members in good standing of Olds Regional Exhibition.

This Policy becomes effective March 21st. 2013

ORE - "The source of agriculture, youth, community and agribusiness since 1899"

ORE Mission Statement

Provide venue and facilitate events for our community, youth, agriculture industry and rural lifestyles.

ORE Vision Statement

The Olds Agricultural Society promotes awareness and understanding of agriculture's vital role in our community. ORE strives to be the 'first choice' convention, rural youth development, recreation, agriculture, entertainment facility in Alberta by exceeding client guest expectations through professional, accommodating customer service.

We Value and Respect:

- ✓ Our Volunteers, Patrons and Employees;
- ✓ Quality of Life in our Community;
- ✓ Youth;
- ✓ Community & Industry Partnership, Relationships & Linkages;
- ✓ Safety & Security;
- ✓ Our Facilities;
- ✓ Fiscal Responsibility.

ORE Identified Values

- #1 – Promoting Youth and agriculture to the community
 - #2 – Providing a venue that showcases Agri-Business and local producers;
 - #3 – Sense of Community, as both a contributor and member of, working toward common goals and expectations;
- The following are also prioritized:
- #4 – Education & Growth, including Youth and Life Skills Development;
 - #5 –
 - a) Honesty & Integrity;
 - b) Family oriented;
 - #6 –
 - a) Maintain a positive atmosphere at ORE for our staff and patrons;
 - b) Believe in the ORE (Pride in being a member of ORE);
 - c) Make ORE a 'model' or leader in the field of Agricultural Societies;
 - d) Commitment to continued expansion;
 - e) Community leadership;
 - f) Promote rural lifestyle, including Primary Agriculture and Regionalism;
 - #7 –
 - a) Providing a venue that supports other non-profit organizations;
 - b) Encourage solidarity once decisions are made;
 - c) Be an agriculture industry leader;
- Others** –
 - a) Enhanced community spirit;
 - b) Dedication to customer service and earning of client loyalty;

ORE Value Statements

- 1) We believe in people.
- 2) We believe in community.
- 3) We believe in leadership.
- 4) We believe in proactive, strategic, progressive, forward movement, thinking, planning and action.
- 5) We believe in operating in an honest and ethical manner in how we handle our affairs.
- 6) We believe in industry and community collaboration and partnership development.
- 7) We believe in providing strong family values through the use of our various venues.
- 8) We believe in supporting our community by buying locally and promoting local organizations, services and businesses.
- 9) We believe in supporting the education and development of our youth through the use of our various venues.
- 10) We believe in a diversified and integrated rural lifestyle.

Policy 13 - 18

MEMBER'S CODE OF CONDUCT

As stewards of one of the longest standing organizations within the community, Members will demonstrate ethical and professional conduct to maintain the confidence of the Exhibition and the public. This commitment includes proper use of authority and appropriate actions in group and individual behavior when acting as Members.

1. Members must be loyal to the interests of the Exhibition over and above any:
 - ✓ Loyalty to advocacy or interest groups, and membership in other organizations while engaged in the representation and consideration of ORE.
 - ✓ Personal interest of any Members acting as an individual consumer of this organization's services.
2. Members are trustees of public confidence and securities. They must avoid any conflict of interest.
 - ✓ There must be no self-dealing or any conduct of private business or personal service between any Member and the Exhibition. Exceptions can occur only when there is openness, competitive opportunity, and equal access to information.
 - ✓ Members must not use their positions to obtain employment within the Exhibition for themselves or their family members.
 - ✓ If a Member is considered for employment, he or she must temporarily withdraw from deliberation, voting and access to applicable Exhibition information.
3. Individual Members must not exert any authority over the Exhibition except as stated in the Societies' policies.
 - ✓ Individual Members do not have any authority to speak for the Exhibition when they interact with staff, the public, the press and other entities unless granted this authority by the Board and/or Management.
 - ✓ Members must not make any judgments of staff performance except if the performance is officially assessed against Exhibition policies. In such case, the Executive Director will be informed in writing and he/she will enact appropriate measures. In the event the performance is of the Executive Director, ORE's President should be informed in writing and the matter discussed with the Executive Director with appropriate action taken.
4. Board Members deal with outside entities or individuals, with members and staff, and with each other using fair play, ethics and straight forward communications.



Olds Regional Exhibition 2015 Membership Application Form

Memberships valid through November 30th, 2015

Following is a list of the signature events produced, solely or in partnership, by ORE in the upcoming year. Additionally, there are opportunities for Board service. Please indicate your area(s) of interest by checking the box(es)! ORE proudly acknowledges the stewardship of volunteers throughout the 116 year history of the Exhibition and welcomes your expression of interest in ORE's diverse event portfolio. Please indicate by checking all the areas that are of interest to you.

- Beef Cattle Committee (two events)**
 - **17th Spring Classic Jackpot Steer & Heifer Show – April 19th**
 - **Fall Classic Beef Show – Oct 2 - 4**
- Central Alberta Draft Horse Classic – June 27 - 29**
- Summer Synergy, *Canada's Largest Youth Livestock Showcase* – July 6 - 10**
- Classic Rock Concert – July 27**
- Olds Fashioned Christmas**
 - **Santa Run – Nov 21**
 - **Santa Claus Parade of Lights – Nov 28**
 - **Country Wonderland Market – Nov 28**
 - **Light Up Event – Nov 28**
- Director Service**
 - **Corporate Relations (Events, fund development, etc.)**
 - **Strategic Planning - Business plan review and development**
 - **Governance – Bylaw and policy review and development**
 - **Finance – audit, budget and routine monitoring**
- Spring Fling Community Fund Raiser – April 10**

Please complete the request for information attached or on reverse.

Contact information: Olds Regional Exhibition, P.O. Box 3751, Olds AB, T4H 1P5
Phone: 403-556-3770, Fax: 403-556-3333, E-mail office@oldsregionalexhibition.com
Website: www.oldsregionalexhibition.com



2015 Membership Application

Please complete the following request for information:

Name: _____

Address: _____

Town: _____ Postal Code: _____

Telephone #: _____ Fax #: _____

E-mail address: _____

This information will not be shared in any manner. ORE will only use this contact as a means to distribute occasional newsletters and meeting notices.

Designation: _____

Please specify your affiliation(s) with ORE – general, vendor, client (named event), community, etc.

Signature: _____

Signature verifies the Applicant's full understanding and endorsement of ORE' Vision, Mission and Value Statements

- Payment of \$10.00 enclosed (cash or cheque made payable to Olds Regional Exhibition)**
- Payment by Visa or Mastercard**

To apply electronically please forward the above information via e-mail and provide authorization to charge to your Visa or Mastercard.

Mastercard number: _____ Expiry Date: _____

Visa Number: _____ Expiry Date: _____

For Office Use – Method of Payment

Cash:

Cheque#:

Debit:

Visa/Mastercard:

Membership# :